

Mail or email application to Sentry Management

Forest Edge HOA, Inc.
c/o Sentry Management, Inc.
2180 W SR 434 Suite 5000
Longwood, FL 32779
Manager: Joe Paladino
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Architectural Review APPLICATION

Homeowner Name: _____

Mailing Address: _____

City, State, Zip: _____

Daytime Phone # _____ E-mail: _____

Application Date _____

Please write clearly for expedited return

I, _____, do hereby request approval by the Forest Edge Homeowners Association, Inc. **Architectural Review Committee** for the following alteration to my property located at:

_____ (Property Address)

Select type of alteration:

<input type="checkbox"/> Exterior Painting <i>Repainting with existing color scheme requires ARC approval</i> List paint colors: Walls - _____ Trim - _____ Garage Door - _____ Accent (Front Door) _____ Shutters - _____ See approved color palette and instruction letter for more information	<input type="checkbox"/> Tree Removal Attach sketch of lot noting tree to be removed & remaining trees with species names Location: _____ Species: _____ Reason: _____ <i>The City of Altamonte Springs requires a permit for all tree removals.</i> ARC USE: Removed tree must be replaced within 30 days of removal <input type="checkbox"/> YES See attached sheet <input type="checkbox"/> NO	<input type="checkbox"/> Exterior Alterations <input type="checkbox"/> Windows/Doors <input type="checkbox"/> Roof <input type="checkbox"/> Landscaping <input type="checkbox"/> Fencing <input type="checkbox"/> Other _____ See FEHOA Rules and Regulations for list Details: _____ _____ _____ _____ Attach details or documents pertaining to your request. Altamonte Springs requires permits for construction. Verify that your contractor properly files permits for your project.
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Upon approval of this request, I will apply for any needed permits required by the City of Altamonte Springs. I will assume all liability for any damage incurred as a result of this installation or alteration. I certify that the proposed alteration will not extend past my legal property line. I further understand that I shall assume responsibility for the maintenance of this alteration/modification to my unit.

I understand the Forest Edge HOA Board of Directors & ARC are comprised of homeowner volunteers who donate their time to benefit this community. If I do not receive notification regarding the status of this request within 10 business days of the ARC's receipt, it is my responsibility to contact property management for an update. I understand pursuant to section 8.2 of the Forest Edge Covenants & Restrictions no work may commence on my project without written approval from the ARC.

If applicable, attached you will find a sketch and dimensions of my alterations and a copy of my survey with the dimensions of my alterations drawn to scale (sketches, surveys, pictures, swatches, samples, etc. become part of this application and may not be returned). I understand failure to provide specific details of my project will delay approval.

Owner's Signature _____ Date _____

Owner's Signature _____ Date _____

ARC USE: The following request for alteration has been **Approved** **Disapproved - Date** _____

Disapproval Reason: _____

ARC Committee Member's Signatures:

1.) _____ Date _____ 3.) _____ Date _____
2.) _____ Date _____

I understand that the ARC will act on this request and provide me with a written response of their decision. I further understand and agree to the following provisions:

1. No work or commitment of work will be made by my contractor or me until I have received written approval from the ARC.
2. All work will be done at my expense and all future upkeep will remain at my expense.
3. All work will be done expeditiously once commenced and will be done in a workman-like manner by myself or a contractor.
4. All work will be performed at one time and in a manner to minimize interference and inconvenience to other residents.
5. I assume all liability and will be responsible for all damage and/or injury which may result from performance of such work.
6. I will be responsible for the conduct of all persons, agents, contractors, and employees who are connected with this work.
7. I will be responsible for complying with, and will comply with, all applicable federal, state, and local laws, codes, regulations and requirements in connection with this work, and I will obtain any necessary governmental permits and approvals for the work. I understand and agree that Forest Edge, its Board of Directors, its agent and the Committee have no responsibility with respect to such compliance and that the Board of Directors' or its designated committee's approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications or work comply with any law, code, regulation or governmental requirement.
8. The contractor to perform the work is: _____.
9. If approved, the work would start on or about _____ and would be completed by _____.

Signature of Homeowner

Date

Please return completed form to property manager with ARC application.

Forest Edge
Homeowners Association, Inc.
Architectural Review Committee (ARC)

Tree Removal Guidelines

Forest Edge Covenants 8.5.10 – No tree of any species or any size may be removed from any place in the Subdivision without the specific prior written approval of the ARC.

For ARC use when a tree removal application is submitted.

Dear _____,
(Homeowner)

Per the Forest Edge Covenants, it is the ARC’s responsibility to protect trees wherever possible to maintain a natural look using substantial landscaping throughout the neighborhood. To obtain this goal, the following requirements must be met on each lot:

- Minimum of 2 large canopy trees.
- Minimum of one large tree in the front yard and one in the back yard.

The tree submitted for removal must meet at least one of the following criteria:

- Dead.
- Root damage to home, driveway, or walkways.
- Immediate danger of falling due to storms or disease.
- Removal due to ARC approved construction.
- Interferes with utility service.
- Unsafe vision clearance.

The ARC has reviewed your request and has approved your tree removal based on the above checked criteria; however, upon inspection of your lot at _____(address), the ARC determined that the removed tree must be replaced with a **new tree within 30 days of removal** in the same general area (front yard or backyard). No tree stumps shall remain visible from any common areas. Stumps should be removed, and yard repaired within 30 days of tree removal. Stumps may also be cut flush with ground and substantially landscaped to shield view from common areas.

The new tree must meet the following checked standards:

- Large canopy shade tree with a minimum 3” diameter at a spot 2ft above the base of the tree trunk.
- New trees should be of species listed on City of Altamonte Springs preferred tree list. Citrus, crape myrtles and pines will not count towards tree requirements. Large palms and palm clusters (3+) will count as 25% of lot tree requirements.
- Other requirements set forth by ARC: _____

The City of Altamonte Springs requires a permit before removing *any tree for any reason* and will not issue a permit without approval from the HOA.

Thank-you for helping to maintain the natural beauty of Forest Edge.

ARC Committee Member's Signatures:

- 1.) _____ Date _____
- 2.) _____ Date _____
- 3.) _____ Date _____

Color Palette

All homes within the Forest Edge subdivision shall adhere to the color palette selected by the Architectural Review Committee and approved by the Forest Edge Board. Colors were chosen to “maintain a Subdivision in harmony with its surroundings and natural elements of the land.”

Declarations of Covenants and Restrictions for Forest Edge at Country Creek, Section 8.3

All exterior projects must be approved by the ARC including repaints of the same colors. Applications are available at forestedgehoa.com or from our property manager.



Painting in existing exterior colors: You may request that the ARC approve your existing color scheme to repaint your home. On your ARC application, please list paint manufacturer, color names and where each color will be applied. Also, provide a paint sample on your home for review by the ARC.



New color combinations should be chosen from the approved palette.

How to pick your colors:

1. Homeowners may choose one of the color combinations which include:
 - Wall (Body)** - the large surface areas of your home typically Hardie Board or stucco.
 - Trim** - gutters, soffit, fascia, corner trim, window surround, masonry details, shutters, garage surround.
 - Accent** - front door; consideration will be given to shutters and other small accent areas. If the accent color is bold, the ARC may limit this application to the front door only.
2. **Garage Doors** - garage doors can be white or match the walls or trim. No black or near black garage doors. Garage doors must be painted one solid color, no designs.
3. **Brick** - all brick must be left in its original natural color. Please clean, repair, and/or replace damaged bricks. Bricks may not be painted. Fronts of homes must be left in the design of the original elevation.
4. If you prefer to use a brand other than Sherwin Williams, your color must be chosen from this palette and paint-matched by your chosen vendor. Please provide a painted swatch on the wall of your home for ARC review.